## MUSIC BEES PRIVACY POLICY

- When you book a place at Music Bees on the Happity app, the following information is collected by Happity: Your contact details, including your name, address, phone number, email address, your child's name & date of birth, as well as the class you are booking onto.
- Your information is stored on the Happity website. Please see the Happity <u>privacy</u> <u>policy</u> for more information.
- Registers are printed off for each class. These registers are then shredded at the end of each session or 6 week term.
- If you email me through the website or contact me via text, facebook or instagram for more class information, your email address, phone number and name may also be collected.
- Music Bees will take reasonable technical and organisational precautions to prevent the loss, misuse or alteration of your personal information.
  However, you acknowledge that the internet is inherently insecure, and Music Bees cannot guarantee security of data sent over the internet.
- You may opt in to receive my newsletter or future class information and this will be sent to you by email. If you opt out, you will not receive any communication from Music Bees. You may opt out at any time.
- Your information will not be shared with any other third party organisation.
- Any enrolment records or retainment of email addresses for marketing purposes will be kept for as long as you attend the classes.
- If you need to update your personal information, this can be done via the Happity app. If you require access to the personal information I hold on the happity app, please email me your request and I will be happy to help.

If you have any further questions, please email musicbeesuk@gmail.com