

Dance With Me: Privacy Policy

Emailing us or enquiring about a class

If you email/Facebook us or use the contact/book a class form, you will share with us certain information. This will include your email address and could also include your name, your child's name, their date of birth and any other details you tell us within the message. Only key members of our staff can read these messages and we will only use the details you provide to enable us to fulfil your request (for example, giving you details about a suitable class).

Registering your child

If you register your child for our classes, we will collect personal information about you and your child. This will include your name, address, email address and phone number as well as your child's name and their date of birth. You may also tell us if they have any needs or conditions we should be aware of (for example allergies, disabilities or any medication they might need to take whilst dancing).

With these details we will also store a record of invoices we issue (including when and how they were paid). We store this information securely and only key members of staff have access to it. We use the information to provide our services to you, keep you informed, and help us tailor our services better to the needs of our customers. Certain relevant details will be shared with our dance teachers to allow them to provide relevant and inclusive classes.

Disclosing your details to others

Your personal details are your property. Apart from the instances listed above, we do not disclose your details to anyone. There is a possibility we could be obliged by law to disclose information about you. This is highly unlikely as we hold very little personal information. If it did happen, we would fight the request as best as possible. If we were still obliged to comply, we would only disclose the bare minimum possible to comply.

We hold your information for as long as necessary to fulfil the purpose of complying with any legal, accounting, or reporting requirements.

If you have any questions about how your data is used, need to update it, delete it, or would like a copy of the data we hold on you, please contact us.

Dancewithmeberkshire@gmail.com