DANCE SHACK and personal data.

As a responsible business, we take the collection, storage and use of all personal data very seriously.

Dance Shack holds information about our students to enable us to carry out our business as a dance education and training organisation. This information includes the contact details parents supply to us. Dance Shack will not disclose this information to any third parties except where the law allows or requires, or where parents have given permission to do so.

Some more detail

Personal data must be:

- 1. Processed lawfully, fairly and in a transparent manner in relation to individuals.
- 2. Collected for specified, explicit and legitimate purposes and not further processed in a manner that is incompatible with those purposes.
- 3. Adequate, relevant and limited to what is necessary in relation to management of the school.
- 4. Accurate and, where necessary, kept up to date.
- 5. Kept in a form which permits identification of data subjects for no longer than is necessary for the purposes for which the personal data are processed.
- 6. Processed and maintained in a manner that ensures appropriate security of the personal data, including protection against unauthorised or unlawful processing and against accidental loss, destruction or damage, using appropriate technical or organisational measures.

Under GDPR all individuals associated with Dance Shack (staff, parents, students) have the right to:

- 1. Access their data.
- 2. Have their data rectified/updated upon request.
- Have their data removed.
- 4. Restrict any processing of their data.
- 5. Move their data
- 6. Object to their data being used.

Personal data is accessible only to Dance Shack staff, and to enable them to fulfill their responsibilities. All data is password protected and stored off-site on dedicated servers that are protected by multiple, redundant firewalls, intrusion detection and prevention systems that are regularly monitored and tested. 256-bit Secure Sockets Layer (SSL) data encryption is employed to protect all data access across the internet.