

Phonics Flaminglets – Privacy Policy

At **Phonics Flaminglets**, we are committed to protecting your privacy and ensuring that any personal information you provide is handled safely and responsibly.

Information We May Collect

When booking or attending a Phonics Flaminglets session, we may collect the following information:

- Parent or guardian name
- Contact details (such as email address or phone number)
- Child's first name and age (if provided for session purposes)
- Booking information related to the event

This information is only collected when it is necessary for managing bookings and delivering our sessions.

How We Use Your Information

The information we collect may be used to:

- Manage and confirm your booking
- Communicate important information about the event
- Ensure sessions are suitable for the children attending
- Improve our services and future events

We will **not sell, share, or distribute your personal information to third parties** unless required by law.

Photography and Social Media

Photos or short videos may occasionally be taken during sessions for use on social media, marketing, or promotional materials. If you **do not wish for your child to appear in photographs or videos**, please inform a member of the team and we will ensure your preference is respected.

Data Storage and Security

We take reasonable steps to ensure your personal information is kept secure and only accessible to those responsible for managing Phonics Flaminglets sessions and bookings.

Your Rights

- Request access to the personal information we hold about you
- Request that your information be corrected or deleted

If you have any questions about this privacy policy or how your data is handled, please contact the Phonics Flaminglets team.

Policy Updates

This privacy policy may be updated occasionally to reflect changes in our services or legal requirements.