



6th September 2018

The General Data Protection Regulation (GDPR) came into effect on 25 May 2018. This document is to explain how I, as a small business, will be handling your data to comply with the new **General Data Protection Regulation (GDPR) laws** that came into effect on May 25th 2018.

How I use your data -

The personal information that I collect about you and your children will include data relating to your names, your child's date of birth, your phone number and email address. I process your personal data to provide you with my services. Your data will also be used to manage future communications between us including information about classes and bookings, venues, times and occasional other communications about my services.

I will only use your data for the purpose for which it was collected. I do not share your data with any other third party.

How I store your data -

Data is stored electronically - electronic data is password protected and only accessible by me, and all devices on which the data is stored are kept in a locked building.

By using my services you agree to my terms. You can opt out from receiving such communications and services at any time by emailing totsfrench@gmail.com or by text message to 07876 237840.

Best wishes

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