



HAPPY BEES BABY MASSAGE

Privacy Policy

(Detailing how and why I collect your personal data, as well as how it is processed and protected)
In short: I am required to collect personal data in order to do my job effectively and safely, providing you with the best possible advice and tailored teaching. I will not share this information with any 3rd party, unless required by law to do so and I do all that I can to keep it secure, at all times.

IN MORE DETAIL:

When you supply your personal details to me via email, phone, a form on my website or in person this personal information (data) is stored and processed for 4 reasons (the sections in bold are the relevant terms used in the General Data Protection Regulation, GDPR, the law):

1. I need to collect personal information about your health in order to provide you with the best possible advice and personalised teaching during classes. Your requesting to join one of my classes and my agreement to provide that care constitutes a Contract. You can, of course, refuse to provide this information, but if you were to do so then unfortunately I would be unable to teach you.
2. I am required to collect this information, classified as a "**Legitimate Interest**", because without it I could not do my job effectively and safely.
3. It is also important that I can contact you in order to confirm/amend/cancel your bookings with me or to update you on matters related to your booking. This again constitutes "**Legitimate Interest**", but this time it is your legitimate interest.
4. Provided that I have your Consent (and only in this instance) I may, on occasion, send you information about the services that I offer. You may withdraw this consent at any time, to do so you can let me know by any convenient method.
5. I have a **Legal Obligation** to retain your records for 7 years after your most recent booking, after this period you can ask me to delete your records.
6. I am committed to ensuring that your personal data is received and stored securely; all information is stored electronically and it is always password protected.
7. I will never share your data with anyone else without your written consent, unless required by law to do so.
8. You have the right to see your personal data held by me and you may ask me to correct any factual errors. Provided the legal minimum period has elapsed, you may also ask me to erase your records.
9. I would like you to be absolutely confident that I am protecting your personal data responsibly, and that I am doing everything that I can to make sure that I am the only person that can access this data. If, however, you feel that I am mishandling your personal data in any way, then I would like you to get in touch with me, as the sole "**Data Controller**", I would take this very seriously and rectify this in any way that I could. You may contact me by any convenient method. If you are not satisfied with my response, then you have the right to raise the matter with the Information Commissioner's Office.

This Privacy Policy will be updated where modifications are deemed necessary, to abide by the rules set out under the General Data Protection Regulation or where technical changes or advances require additional information or clarity.

Last updated: 02/12/2020



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NURTURE. CARE. LOVE